

GENERAL FINANCIAL RULES FOR THE STUDENTS OF THE EUROPEAN HUMANITIES UNIVERSITY

1. GENERAL PROVISIONS

1.1. General Financial Rules for the students of the European Humanities University (hereinafter referred to as the Rules) shall govern the pricing, payment provisions, as well as general principles and procedures of services provided by the Public Institution "European Humanities University" (hereinafter referred to as the University).

1.2. The Rules were developed on the basis of the Law of the Republic of Lithuania on Science and Studies, normative legal acts of the Republic of Lithuania regulating education issues, the University Statutes, and other University documents regulating education.

1.3. The following basic concepts and their definitions are used in the Rules:

reporting period - a semester or academic year for which the academic ranking is calculated;

a delay - payment for studies later than the established term;

instalment plan - tuition fees in parts;

payment rate - the amount of tuition fees taking into the account the allocated grant;

tuition fee - approved by the decision of the Governing Board of the University tuition fee for a specific study programme for the academic year;

rate - the cost of additional education for 1 ECTS credit;

financial debt - arrears of tuition fees (payment rate), arrears of payment for additional services provided by the University.

1.4. The following legend and abbreviations are used in the Rules:

BA - programmes of the first cycle of studies (Bachelor);

MA - programmes of the second cycle of studies (Master's);

Integrated - integrated (first and second cycle, Master's) university study programmes;

HR - programmes of the full-time with the face-to-face schedule or blended mode;

LR - programmes of the full-time studies with a sessional or blended schedule mode;

PhD - programme of the third cycle of studies in the field of "Philosophy" (Doctoral);

ECTS - European Credit Transfer System.

1.5. By the order of the Rector, the cost of additional services not directly related to studies can be changed, provided that the size of the changes does not exceed 20% of the existing cost.

2. PAYMENT RATES FOR STUDIES

2.1. The size of payment rates for studies per semester for applicants entering the first year is approved by the decision of the Governing Board of the University (Annex 1).

2.2. The size of payment rates for studies for students, depending on the academic ranking based on the results of studies in the reporting period (semester or year), is calculated on the basis of decisions of the Governing Board of the University for the respective year of enrolment (Annex 2.3).

2.3. Payment rates for third cycle programmes (Doctoral) are approved by the decision of the Governing Board of the University for the relevant year of enrolment (Annexes 1, 2, 2.1., 2.2. 2.3).

2.4. The conditions and basic criteria for the provision of grants for studies, as well as the procedure for determining the academic ranking, are established by the Regulations on the procedure for the distribution of grants and scholarships at the European Humanitarian University (Annex 4).

2.5. The procedure for assigning payment rates to students of MA programmes and integrated study programme of a HR studies, who were granted state scholarship and coverage of payment rate by the Educational Exchanges Support Foundation of the Ministry of Education, Science and Sport of the Republic of Lithuania, is established by the Regulations on the assignment of payment rates to second-year students who were granted scholarship and coverage of tuition fees (Annex 4).

2.6. The rate of payment for study subjects for listeners of distance learning courses is 30 EUR per 1 credit (ECTS). Payment is made before the start of the course in the terms established in the study agreement.

2.7. Student (s) may be given the opportunity to receive a greater number of credits than is projected by the curriculum. Rate of payment when passing an additional study subject in HR and LR study modes - 40 EUR for 1 credit. Payment is made in accordance with the terms specified in the relevant order. After successful completion of the course, a certificate is issued to the student (s).

2.8. Retake of the exam with the aim of obtaining a diploma with honours. When a student (s) retakes the exam in order to obtain a diploma with honours, a fee of 45 EUR is assigned for the work of the examination committee.

3. CONDITIONS AND TERMS OF PAYMENT FOR STUDIES

3.1. Allocation of grants for students enrolled in 2019 (and until new decisions are made) is a competition based on the results of the evaluation of students' portfolios. Portfolios of students whose average score for the last semester is not lower than 8 and who have no academic debts can take part in the competition.

3.2. Payment for studies by students in the second and later semesters is made **before the 15th day of the first month of the current semester**, unless otherwise specified by the order of the Rector.

3.3. In the case of students having a financial debt, the responsible person from the relevant academic structure sends a notification (warning) to the student's email address with a request to pay the debt. The notification must contain the exact amount of the debt and the deadline for payment.

3.4. In case of non-payment for studies on time, students are not able to honourably dismiss and are subject to dismissal on the initiative of the University as they did not start their studies in the reporting period.

3.5. When dismissing in accordance with clause 3.4 of these Rules, the arrears of payment in the reporting period are cancelled.

3.6. The possibility of honourable dismissal, and not on the initiative of the University, can be provided if the following conditions are met:

- **the absence of financial debts** for the previous period of study;
- **submission of the application** for honourable dismissal:
 - until the deadline specified in clause 3.2 of these Rules (in this case, the arrears of payment in the reporting period are cancelled in full).
 - after the period specified in clause 3.2. of these Rules:
 - when applying for dismissal **before the end of the first month of the semester and paying 50% of the tuition fee** in the reporting period (50% of the arrears in payment in the reporting period are cancelled);
 - when applying for dismissal **starting from the second month of the semester and paying 100% of the tuition fee** in the reporting period.

3.7. Discount on payment for studies in the amount of 30% can be obtained by employees of the University, as well as their spouses and children. To receive a discount, one must send an application addressed to the Rector of the University.

3.8. In all cases not regulated by this section, decisions are made individually.

4. PAYMENT FOR STUDIES WHEN TRANSFERRING AND REPEATING GRADES

4.1. Students can be transferred to a senior course after the University recognizes the results of partial studies obtained at another higher education or other institution.

4.1.1. When transferring to a course for which payment rates are distributed for an academic year, students shall pay for the first academic year of study according to the financial conditions that were valid upon admission.

4.1.2. When transferring to a course for which payment rates are distributed per semester, students shall pay for the first semester of study according to the financial conditions that were valid upon admission.

4.1.3. In the future, students shall participate in a competition for a grant on the financial conditions that are valid for the course for which the transfer is made.

4.2. When transferring to another mode of study, the maximum payment rate is established according to the financial conditions that are valid for the enrolment year to which the transfer is made.

4.3. When transferring to another study programme within the framework of the same mode of study, the payment rate is determined based on the results of studies in the reporting period.

4.4. When repeating grades the maximum payment rate is assigned for the reporting period.

4.4.1. Payment for studies for students (with the exception of graduate (Master's) students) who remain to repeat grades at the graduation course is calculated on the basis of the remaining credits to complete the curriculum.

5. PAYMENT FOR STUDIES WHEN EARLY COMPLETING THE STUDIES IN THE PROGRAMMES OF LR MODE OF STUDIES

5.1. In the case of early completion of studies in the programmes of LR mode of study, i.e. on the 4th year (bachelor programmes) or on the 5th year (integrated study programmes), payment for the last year of study:

5.1.1. For students whose payment rates are set for the academic year, the payment for the last year of study is calculated as the amount of payment for three semesters.

5.1.2. For students whose payment rates are set for the semester, the payment for the last year of study for each semester is calculated as the payment rate per semester multiplied by 1.5.

5.2. Payment for studies is made twice a year in the terms specified in clause 3.2. of these Rules.

5.3. The procedure and conditions for early completion of studies in the programmes of LR mode of study is set out in the Regulations on the procedure of early completion of studies in undergraduate study programmes of LR mode of study (Annex 5).

6. PAYMENT FOR STUDIES WHEN READMITTING

6.1. During readmission, the maximum payment rate for the reporting period is assigned.

6.1.1. Payment for studies for students who are readmitted to the graduation course and who previously studied at the graduation course during the academic year is calculated on the basis of the remaining credits to complete the curriculum.

6.2. Payment for studies for the semester when readmitted, as well as the repayment of existing financial debts for the previous study period, is made before the release of the order for readmission.

6.3. When readmitting students who were dismissed before the 2017/2018 academic year inclusively and who were not certified for any study subjects of the semester of the last dismissal, the payment arrears for the semester of the last dismissal are not taken into the account.

6.4. When students who have had applications for instalment plans and delays of payment in the semester of dismissal are readmitted, the debt in payment for studies for the semester of dismissal remains valid.

7. PAYMENT FOR STUDIES WHEN GRANTING ACADEMIC LEAVE

7.1. Granting of academic leave is subject to the following conditions:

- lack of financial debts for the previous period of study;
- submission of the application:
 - before the term specified in clause 3.2. of these Rules;
 - after the term, specified in clause 3.2. of these Rules, if one pays 100% of the tuition fee in the reporting period.

7.2. When getting back from the academic leave the payment rate established for the semester (academic year), in which the academic leave was granted, is retained. In the future, students participate in a competition for the provision of grants under the financial conditions established for the recruitment year with which students will study.

8. PAYMENT FOR LIQUIDATION OF ACADEMIC DEBTS

8.1. Payment for the liquidation of academic debts shall be made in accordance with the time periods specified in the order on payment for the liquidation of academic debts.

8.1.1. When repeating the study subject, the following rates of payment apply:

- for HR students - 40 EUR per 1 credit (ECTS);
- for LR students - 40 EUR per 1 credit (ECTS).

8.1.2. Re-examination or test - 15 EUR.

8.1.3. Re-taking the exam or passing with the examination committee - 45 EUR.

8.2. The first re-defence of final theses - the rate is calculated as follows: the number of credits for the final thesis (corresponding to the enrolment year with which the student will defend) is multiplied by the cost of the credit corresponding to the enrolment year with which the student will defend.

8.3. The second and subsequent defence of the final thesis - the payment rate is set in accordance with clause 8.2. of these Rules and multiplied by two.

8.4. Payment for liquidation of academic debts cannot be made by instalments.

8.5. In case of non-payment for liquidation of academic debts certification cannot be taken into consideration.

9. SCHOLARSHIPS

9.1. Scholarships are divided into incentive, social, departmental and nominal scholarships.

9.1.1. The procedure for awarding scholarships is governed by separate regulations:

- Regulations on awarding the Valeriy Lobko nominal scholarship (Annex 6);
- Regulations on awarding the Vladimir Furs nominal scholarship (Annex 7);
- Regulations on awarding Friends of EHU scholarship (Annex 8);
- Regulations on awarding the Alumni scholarship (Annex 9);
- Regulations on the award of Social scholarships at the EHU (Annex 12);
- Regulations on the award of Department scholarships for EHU students-mentors (Annex 13).

9.2. The conditions and main criteria for awarding scholarships, as well as the procedure for determining the final ranking, are established by the Regulations on the procedure for the allocation of grants and scholarships at the European Humanitarian University (Annex 3).

10. CONDITIONS FOR THE DELAY OF PAYMENT FOR STUDIES OR THE INSTALMENT PLAN OF PAYMENT FOR STUDIES

10.1. Payment for studies in exceptional cases and in the absence of financial debts for the previous period of study may be delayed or made in instalments.

10.2. Delay of payment may be granted on the basis of:

- A statement stating the reason, the amount of the payment and the date until which the granting of the delay is requested.
- A written guarantee signed by the guarantor or one of the student's parents.
- The application must be sent no later than the date specified in clause 3.2 of these Rules.
- Delay of payment for studies may be granted no more than for a month after the date specified in clause 3.2 of these Rules.

10.3. Payment by instalments may be granted on the basis of:

- Statement which indicates the reason, the amount of payment, and timing of payments.
- The application must be sent no later than the date specified in clause 3.2. of these Rules.
- The application must be accompanied by a document confirming payment of at least 50% of the amount due to be paid.
- The second part of the payment must be made no later than the start date of the final examination session of the corresponding semester;
- When studying on LR mode of study programmes or master's programmes in exceptional cases, the first payment may be made at the first face-to-face session.

10.4. The decision on granting a delay or instalment plan for payment for studies is made by the Rector on the basis of information provided by the Academic Support Center.

10.5. In case of non-fulfilment of financial obligations, students are subject to dismissal from the University for failure to pay for studies.

11. COMPENSATION OF THE PAID TUITION FEE

11.1. When applying for honourable dismissal, the tuition fee paid can be refunded:

11.1.1. If the application is submitted before the deadline specified in clause 3.2. of these Rules, the amount paid will be refunded in full (100%).

11.1.2. If the application is submitted in the first month of the semester, but after the term specified in clause 3.2. of these Rules, 50% of the amount paid will be refunded.

11.1.3. In other cases, no refund is made.

11.2. To reimburse paid tuition fees a student must submit application addressed to the Rector no later than one month after the release of the order on dismissal.

11.3. Tuition fee reimbursement is not made in all cases of dismissal on the initiative of the University.

11.4. Reimbursement of overpayments is made in full. To compensate for the overpayment of tuition fees, you must submit an application addressed to the Rector no later than one month after the release of the order for dismissal.

12. FEES FOR ADDITIONAL SERVICES DIRECTLY NOT ASSOCIATED WITH STUDIES

12.1. The University provides the following paid services not directly related to studies:

- 12.1.1. Printing and copying;
- 12.1.2. Binding of documents with a plastic spiral;
- 12.1.3. Adjustment of a bound copy (plastic spiral);
- 12.1.4. Distribution of University publications;
- 12.1.5. Issuance of duplicate diplomas and diploma supplements;
- 12.1.6. Accommodation in a dormitory.

12.2. The fees and conditions for the provision of additional services are listed in Annex 10 and Annex 11.

12.3. The fees for additional services not specified in clause 12.1. of these Rules may be approved by a separate order of the Rector. The fee for such services shall be determined taking into account the costs incurred by the University in the provision of services, and taking into account their average market value.

13. COLLECTING FINANCIAL DEBTS

13.1. Financial debts are collected in accordance with the laws of the Republic of Lithuania.

13.2. When readmitting students who had previously systematically violated the rules for paying tuition fees and the rules for paying for additional services, the University reserves the right to introduce additional requirements into the study agreement.

14. FINAL PROVISIONS

14.1. Changes and additions to annexes 1, 2 of these Rules are approved by the Governing Board of the European Humanities University.

14.2. Changes and additions to annexes 3-13 of these Rules are approved by the Rector of the European Humanities University.

14.3. The stipulated Rules come into effect after they are approved by the Governing Board of the European Humanities University.

The size of payment rate for studies per semester for enrolment of 2024 (and consecutive years until new decisions are made):

| Study programme BA | Citizens and permanent residents of the Republic of Belarus | | Other citizens | |
|------------------------------|---|-------|----------------|-------|
| | BA HR | BA LR | BA HR | BA LR |
| Visual Design | 1570 | 1260 | 1950 | 1560 |
| European Heritage | 1450 | 1160 | 1820 | 1450 |
| Media and Communications | 1520 | 1210 | 1950 | 1560 |
| World Politics and Economics | 1520 | 1210 | 1950 | 1560 |
| Theater Art and Acting | 1820 | - | 2180 | - |
| Law | 1570 | 1260 | 1950 | 1560 |
| Informatics | 1800 | 1250 | 1800 | 1250 |
| History | 1450 | 1160 | 1820 | 1450 |
| Business Economic | 1750 | - | 1750 | - |

| Study programme MA | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|--------------------------------------|---|----------------|
| | MA | MA |
| Cultural Heritage Development | 1390 | 2120 |
| Visual Plastic Art | 1510 | 2240 |
| Public Policy | 1450 | 2120 |
| Gender Studies | 1450 | 2120 |
| International Business and Trade Law | 1510 | 2120 |

| Study programme PhD | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|---------------------|---|----------------|
| | PhD | PhD |
| Philosophy | 610 | 2060 |

Allocation of grants for first cycle and second cycle studies

| | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|------------------|---|-------------------|
| 100% waiver | ≤10% of the group | ≤10% of the class |
| 50% waiver | ≤15% of the group | ≤15% of the class |
| Full tuition fee | ≥75% of the group | ≥75% of the class |

The size of payment rate for studies per semester for enrolment of 2023 (and consecutive years until new decisions are made):

| Study programme BA | Citizens and permanent residents of the Republic of Belarus | | Other citizens | |
|------------------------------|---|-------|----------------|-------|
| | BA HR | BA LR | BA HR | BA LR |
| Visual Design | 1430 | 1144 | 1770 | 1416 |
| European Heritage | 1320 | 1056 | 1650 | 1320 |
| Media and Communications | 1380 | 1104 | 1770 | 1416 |
| World Politics and Economics | 1380 | 1104 | 1770 | 1416 |
| Theater Art and Acting | 1650 | - | 1980 | - |
| Law | 1430 | 1144 | 1770 | 1416 |
| Psychology* | 1430 | - | 1770 | - |
| Informatics | 1760 | 1210 | 1760 | 1210 |

* if the program will be successfully accredited until the beginning of the a. y. 2023-2024

| Study programme MA | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|--------------------------------------|---|----------------|
| | MA | MA |
| Cultural Heritage Development | 1265 | 1925 |
| Visual Plastic Art | 1375 | 2035 |
| Public Policy | 1320 | 1925 |
| Gender Studies | 1320 | 1925 |
| International Business and Trade Law | 1375 | 1925 |

| Study programme PhD | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|---------------------|---|----------------|
| | PhD | PhD |
| Philosophy | 550 | 1870 |

Allocation of grants for first cycle and second cycle studies

| | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|------------------|---|-------------------|
| 100% waiver | ≤10% of the group | ≤10% of the class |
| 50% waiver | ≤15% of the group | ≤15% of the class |
| Full tuition fee | ≥75% of the group | ≥75% of the class |

Annex 2.1
APPROVED
 by the decision of the General
 Assembly of the Part-Owners
 (6 December 2021)

The size of payment rate for studies per semester for enrolment of 2022:

| Study programme BA | Citizens and permanent residents of the Republic of Belarus | | Other citizens | |
|--|---|----------------------|----------------------|----------------------|
| | BA & Integrated - HR | BA & Integrated - LR | BA & Integrated - HR | BA & Integrated - LR |
| European Heritage | 1200 | 850 | 1500 | 1000 |
| Visual Design | 1300 | 900 | 1600 | 1100 |
| Theater Art and Acting | 1500 | - | 1800 | - |
| Media and Communications | 1250 | 880 | 1550 | 1050 |
| World Politics and Economy | 1250 | 880 | 1550 | 1050 |
| International Law and European Union Law | 1300 | 900 | 1600 | 1100 |

| Study programme MA | Citizens and permanent residents of the Republic of Belarus | | Other citizens | |
|-------------------------------|---|--|----------------|--|
| | MA | | MA | |
| Cultural Heritage Development | 1150 | | 1750 | |
| Visual Plastic Art | 1250 | | 1850 | |
| Public Policy | 1200 | | 1750 | |
| Gender Studies | 1200 | | 1750 | |

| Study programme PhD | Citizens and permanent residents of the Republic of Belarus | | Other citizens | |
|---------------------|---|--|----------------|--|
| | PhD | | PhD | |
| Philosophy | 500 | | 1700 | |

Annex 2.2.
APPROVED
 by the decision of the General
 Assembly of the Part-Owners
 (21 June 2022 and 20 July 2022)

The size of payment rate for studies per semester for enrolment of 2022:

| Study programme BA | Citizens and permanent residents of the Republic of Belarus | | Other citizens | |
|--------------------|---|----------------------|----------------------|----------------------|
| | BA & Integrated - HR | BA & Integrated - LR | BA & Integrated - HR | BA & Integrated - LR |
| Informatics | 1600 | 1100 | 1600 | 1100 |
| Law | 1300 | 900 | 1600 | 1100 |

Allocation of grants for first cycle and second cycle studies

| | Citizens and permanent residents of the Republic of Belarus | Other citizens |
|------------------|---|-------------------|
| 100% waiver | ≤10% of the group | ≤10% of the class |
| 50% waiver | ≤15% of the group | ≤15% of the class |
| Full tuition fee | ≥75% of the group | ≥75% of the class |

1. The size of payment rate for studies per semester for enrolment of 2021:

| Study programme BA | Citizens and permanents residents of the Republic of Belarus | | Other citizens | |
|--|--|----------------------|----------------------|----------------------|
| | BA & Integrated - HR | BA & Integrated - LR | BA & Integrated - HR | BA & Integrated - LR |
| European Heritage | 1200 | 850 | 1500 | 1000 |
| Visual Design | 1300 | 850 | 1600 | 1100 |
| Theater art and acting | 1500 | - | 1800 | - |
| Media and Communications | 1250 | 880 | 1550 | 1050 |
| World Politics and Economy | 1250 | 880 | 1550 | 1050 |
| International Law and European Union Law | 1300 | 900 | 1600 | 1100 |

| Study programme MA | Citizens and permanents residents of the Republic of Belarus | | Other citizens | |
|-------------------------------|--|--|----------------|--|
| | MA | | MA | |
| Cultural Heritage Development | 1150 | | 1750 | |
| Visual Plastic Art | 1250 | | 1850 | |
| Public Policy | 1200 | | 1750 | |

| Study programme PhD | Citizens and permanents residents of the Republic of Belarus | | Other citizens | |
|---------------------|--|--|----------------|--|
| | PhD | | PhD | |
| Philosophy | 500 | | 1700 | |

Allocation of grants for first cycle and second cycle studies

| | Citizens and permanents residents of the Republic of Belarus | Other citizens |
|------------------|--|-------------------|
| 100% waiver | ≤10% of the group | ≤10% of the class |
| 50% waiver | ≤15% of the group | ≤15% of the class |
| Full tuition fee | ≥75% of the group | ≥75% of the class |

2. The size of payment rate for studies per semester for enrollees of 2020:

| Study programme BA | Citizens and permanents residents of the Republic of Belarus | | Other citizens | |
|--|--|----------------------|----------------------|----------------------|
| | BA & Integrated - HR | BA & Integrated - LR | BA & Integrated - HR | BA & Integrated - LR |
| European Heritage | 1200 | 650 | 1500 | 1000 |
| Visual Design | 1300 | 750 | 1600 | 1100 |
| Media and Communications | 1250 | 700 | 1550 | 1050 |
| World Politics and Economy | 1250 | 700 | 1550 | 1050 |
| International Law and European Union Law | 1300 | 750 | 1600 | 1100 |

| Study programme MA | Citizens and permanents residents of the Republic of Belarus | | Other citizens | |
|-------------------------------|--|--|----------------|--|
| | MA | | MA | |
| Cultural Heritage Development | 1150 | | 1750 | |
| Visual Plastic Art | 1250 | | 1850 | |
| Public Policy | 1200 | | 1750 | |

| Study programme PhD | Citizens and permanents residents of the Republic of Belarus | Other citizens |
|---------------------|--|----------------|
| | PhD | PhD |
| Philosophy | 500 | 1700 |

Allocation of grants for first cycle and second cycle studies (is determined on the basis of study grants, the distribution of which takes place on a competitive basis according to the results of the student's portfolio)

| | Citizens and permanents residents of the Republic of Belarus | Other citizens |
|------------------|--|-------------------|
| 100% waiver | ≤10% of the group | ≤10% of the class |
| 50% waiver | ≤15% of the group | ≤15% of the class |
| Full tuition fee | ≥75% of the group | ≥75% of the class |

3. The size of payment rate for studies for students, enrolled in 2019 is determined on the basis of study grants, the distribution of which takes place on a competitive basis according to the results of the student's portfolio:

| Citizens or permanent residents of the Republic of Belarus | BA & Integrated - HR | BA & Integrated - LR | MA | PhD | Distribution |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| | Rate per semester, EUR | Rate per semester, EUR | Rate per semester, EUR | Rate per semester, EUR | |
| Citizens or permanent residents of the Republic of Belarus | 0 | 0 | 0 | - | ≤ 10% of the group |
| | 600 | 300 | 550 | - | ≤ 15% of the group |
| | 1200 | 600 | 1100 | 500 | ≥75% of the group |
| Citizens of other countries | 0 | 0 | 0 | - | ≤ 10% of the enrolment |
| | 750 | 500 | 875 | - | ≤ 15% of the enrolment |
| | 1500 | 1000 | 1750 | 1700 | ≥75% of the enrolment |

4. The size of payment rate for studies for students depending on the academic ranking calculated on the results of studies for enrolment of 2018:

| Citizens or permanent residents of the Republic of Belarus | BA & Integrated - HR | | BA & Integrated - LR | | MA | | PhD |
|--|--------------------------------|------------------------|----------------------|------------------------|------------------|------------------------|------------------------|
| | Academic ranking | Rate per semester, EUR | Academic ranking | Rate per semester, EUR | Academic ranking | Rate per semester, EUR | Rate per semester, EUR |
| Citizens or permanent residents of the Republic of Belarus | ≥ 9.61 | 0 | ≥ 9.61 | 0 | ≥ 9.61 | 0 | 1000 |
| | 9.21-9.60 | 400 | 9.21-9.60 | 200 | 9.21-9.60 | 375 | |
| | 8.81-9.20 | 700 | 8.81-9.20 | 400 | ≤ 9.20 | 750 | |
| | ≤ 8.80 | 1000 | ≤ 8.80 | 500 | | | |
| Citizens of other countries | Payment rate per semester, EUR | | | | | | |
| | 1250 | | 850 | | 1250 | | 1700 |

REGULATIONS ON THE PROCEDURE FOR THE ALLOCATION OF GRANTS AND SCHOLARSHIPS AT THE EUROPEAN HUMANITIES UNIVERSITY

1. GENERAL PROVISIONS

1.1. The Regulations on the procedure for the allocation of grants and scholarships at the European Humanities University (hereinafter referred to as the Regulations) determines the conditions and basic criteria on the basis of which grants for studies and scholarships are awarded to students of the Public Institution "European Humanities University" (hereinafter referred to as the University).

1.2. The Regulations have been developed in accordance with the Law of the Republic of Lithuania on Science and Studies, the University Statutes and the internal documents of the University.

1.3. The Regulations use the following basic concepts and their definitions:

- absence of academic debts - positive final grades in the study subjects of the working curriculum in the reporting period were obtained on the first try during the main examination session, if there are valid reasons for failure to attend the main exam session - positive final grades were received in the terms established by the University;
- academic ranking - the average score of the compulsory subjects of the working curriculum of the reporting period;
- the final ranking is an indicator of student performance, which includes an academic ranking and additional points;
- grant - a discount on tuition fees, which covers the entire cost of education or part of it;
- incentive scholarship - a scholarship that can be provided from the funds of the university on the basis of the final ranking;
- nominal scholarship - a scholarship that is granted on separately established conditions;
- payment rate - the amount of tuition fees, taking into account the grant allocated by the University;
- portfolio - academic, creative and social achievements of students during the reporting period of study, the relationship of which with the mission of the University is reflected in the cover letter;
- reporting period - a semester or academic year for which an academic ranking is calculated or additional points are awarded;
- scholarship - a cash payment assigned to students;
- scientific achievements - the achievements of students in scientific, research and creative activities;
- social activity - the constant activity of students within the University community during the reporting period, implying the holding of various extracurricular activities and participation in various programs.

2. ORDER OF DETERMINING THE RANKING

2.1. The academic ranking criterion is used for the distribution of grants for the students enrolled in 2018. For the distribution of incentive scholarships the index of the final ranking, which is the sum of the academic ranking and additional points is used.

2.2. The academic ranking is calculated as the average score (arithmetic average of the final grades) for the subjects of the working curriculum for the reporting period.

2.2.1. In the case of the participation of a student (s) in international student exchange programs, the academic ranking is calculated including the results of training in a foreign higher education institution.

2.3. Additional points may be awarded for scientific achievements, social, volunteer and cultural activities:

| Activities | Points |
|--|--------------|
| Scientific achievements | |
| participation in a conference and report presentation: | |
| - local (university) level | 0,2 |
| - regional level | 0,4 |
| - international level | 0,6 |
| implementation and participation in research projects: | |
| - individual, supported by the University | 0,2 |
| - in conjunction with the University professors | 0,2 |
| - in the framework (with support from) external/international organizations | 0,4 |
| participation in an exhibition (presentation of an artwork), winning a festival/competition: | |
| - University level | 0,2 |
| - interuniversity level | 0,3 |
| - regional level | 0,4 |
| - international level | 0,6 |
| research/scientific publication (print or electronic): | |
| - published by the University | 0,2 |
| - in the interuniversity level publication | 0,3 |
| - in the publication of regional level | 0,4 |
| - in the publication of international level | 0,6 |
| Social activities | |
| Social activities include participation in the work of internal structural units of the University: | |
| participation in the work of one of University committees | 0,1 |
| work as a senator from the Students' Union (hereinafter - SU) (after the evaluation by the Senate) | 0,2 |
| work as a member of SU council (the procedure for appointing additional points for the work in SU structures is determined in the internal documents of SU and/or after the open evaluation of the quality of SU work by students' and EHU academic community) | up to 0,3 |
| work as a president of SU (the procedure for appointing additional points for the work in SU structures is determined in the internal documents of SU and/or after the open evaluation of the quality of SU work by students' and EHU academic community) | up to 0,5 |
| Buddy activities (according to the Erasmus programme regulations) | up to 0,3 |
| tutorial activity (after the evaluation by the responsible unit) | 0,2 |
| work with the image of the University (when awarding these points participation in international meetings with guests of the University, activities related to the dissemination of information about the University in the admission campaign, participation in international projects of the University and education fairs is taken into account) | 0,2 |
| organization of sport initiatives | 0,1 |

| | |
|--|-----|
| Volunteer activities | |
| Volunteer activity is an activity aimed at ensuring the organization of internal University activities not covered by the curriculum. Additional points for volunteer activity are awarded when a student achieves at least 3 such activities. | |
| - constant and active participation in the activities of the University | 0,2 |
| Cultural activities | |
| participation in a non-scientific conference and report presentation: | |
| - local (university) level | 0,2 |
| - regional level | 0,4 |
| - international level | 0,6 |
| implementation of cultural projects: | |
| - supported by the University in the framework of the competition of cultural projects or other competitions | 0,3 |
| - External (for implementation and coordination of the project (taken into account only if the connection with the University is established)) | 0,5 |
| participation in an exhibition (presentation of an artwork), winning a festival/competition: | |
| - University level | 0,2 |
| - interuniversity level | 0,3 |
| - regional level | 0,4 |
| - international level | 0,6 |

2.3.1. The presence of additional points must be confirmed by one of the structural units of the University in accordance with their competencies.

2.3.2. Additional points are not awarded for the activities projected in the curriculum, during internships in various institutions and organizations, as well as for any other activity for which the University, other organizations or third parties provide financial rewards. All additional points are awarded only when there is an established connection between projects (conferences, exhibitions, speeches, etc.) with the University.

2.3.3. From the enrolment of AY 2019-2020 and until further notice: additional points and relevant activities used for portfolio to receive a grant cannot be used to receive any other type of financial support from the University funds (scholarships, other financial support).

3. GRANTS

3.1. Allocation of grants for students for those enrolled in 2019 and subsequent years (and until new decisions are made) is competition based on the results of the evaluation of students' portfolios.

3.1.1. Applications for the grant for the next semester are submitted until February 1 for achievements of the autumn semester and until September 1 for achievements of the spring semester by e-mails grant.hmd@ehu.lt (students of Academic department of Humanities and Arts) or grant.smd@ehu.lt (students of Academic department of Social Sciences) and attach the necessary documents prepared according to the recommendations of the department confirming academic, creative and social achievements for the current reporting period and a cover letter, which reflects the relationship of student's achievements with the mission of the University.

3.1.2. Application package is considered in the commissions of academic departments. The composition of the commission is approved by the order of the rector. The commission consists of at least 2 faculty members and one student, delegated by the study programs (fields) committees. According to the recommendations approved in the department the commission screens and ranks the submitted portfolios and cover letters.

3.1.3. Head of the department receives the results of the consideration of portfolios and together with the head of Finance Unit decides on the number and the amount of grants.

3.1.4. Final decision on grant allocation is approved by the order of the Rector.

3.1.5. Students, who did not participate in the portfolio competition, does not have a right to claim a grant and pays a full tuition fee in the reporting period.
3.2. When allocating grants for students enrolled in 2018 an academic ranking indicator is used.
3.3. When allocating grants to persons with disabilities, 0.5 points are added to the academic ranking.

3.4. Grants are allocated:

- for students enrolled in 2018 in accordance with the academic ranking for the reporting period (the previous semester);
- for students enrolled from 2019 - in accordance with the results of the evaluation of their portfolio.

3.4.1. During the period of study in international student exchange programmes, the established payment rate is maintained.

3.4.2. Starting from the enrolment of the 2020-2021 academic year and subsequent years (until other decisions are made) students of bachelor's programmes and integrated study programmes can apply for only 1 type of financial support from the University:

- either a grant covering part or all of the cost of tuition,
- or a scholarship (incentive, personal, social, etc.) excluding social and nominal scholarships.

4. SCHOLARSHIPS

4.1. Scholarships are divided into incentive, social, Departmental and nominal scholarships. The procedure for awarding of nominal scholarships is governed by separate regulations, prescribed in annexes of this rules.

4.2. In the distribution of incentive scholarships the index of the final ranking is used.

4.3. Incentive scholarships are allocated to students of the first to fourth years of undergraduate (bachelor) programmes and the first to third years of integrated study programmes of HR mode of study and distributed every semester in accordance with the final ranking for the reporting period (the previous academic semester).

4.4. A student cannot receive more than one scholarship allocated from the University at one time and has the right to participate in one competition for scholarships allocated from the University funds during semester.

4.5. Scholarships are awarded for a specific reporting period (regular semester or academic year).

4.6. During the period of study in the international student exchange programs, incentive and nominal scholarships of the University are reserved for students only if another scholarship is not paid at the place of study within the framework of the exchange program.

4.6.1. If a student who has received the University scholarship and the first payments on it starts receiving scholarships as part of the exchange program, the scholarship of the University ceases to be paid from the moment the payments to the student begin within the exchange program. The vacant scholarship is redistributed for the next nominee in the competition.

4.7. Additional points that were not used in the competition for the allocation of incentive scholarships to those students who left on the exchange program can be used during the academic year after their return.

5. TERMS AND PROCEDURE OF ALLOCATION OF GRANTS AND SCHOLARSHIPS

5.1. The size and number of grants for studies and incentive scholarships are established on the basis of the conditions for the use of financial resources of the University, determined by the General Assembly of the University Part-Owners.

5.1.1. Number and size of incentive scholarships:

5.1.1.1. The ratio of the number of incentive scholarships to the number of HR students of undergraduate and integrated study programmes for the relevant recruitment year (up to 2018 inclusive) is 1 to 10 (rounding up);

5.1.1.2. The number of incentive scholarships for HR students of undergraduate and integrated study programmes for the recruitment year 2019 (and consecutive years until new decisions are made) - 8 (eight);

5.1.1.3. The size of the incentive scholarship 1,000 euros per semester

5.2. Conditions for allocating grants and scholarships:

5.2.1. General terms:

- absence of academic debts in the reporting period;
- lack of disciplinary penalties in the reporting period;

5.2.2. Additional conditions for granting incentive scholarships:

- additional points for scientific achievements, social, cultural, volunteer activity;
- HR student;

- academic ranking of not less than 8.0 points.
- 5.2.3. Additional conditions for granting nominal scholarships:
- the order and conditions for the provision of nominal scholarships is determined by the relevant provisions
- 5.3. Reasons for termination of grants and incentive scholarship payments:
- 5.3.1. Common causes:
 - change of the mode of study;
 - dismissal from the University.
- 5.3.2. Additional reasons for termination of scholarship payments:
 - dismissal;
 - provision of academic leave;
 - studies in international student exchange programs (see clause 4.6. of these Regulations);
 - obtaining a disciplinary sanction;
 - causing material damage to the University or damage to its reputation;
 - detection of plagiarism in the performance of written work (coursework, semester, etc.);
 - presence of financial debts to the University.

6. RESPONSIBLE UNITS

- 6.1. Proposals for the distribution of payment rates are prepared by:
- Academic Support Center in coordination with the Finance Unit for the students enrolled in 2018;
 - Academic departments for students enrolled in 2019 and later (until new decisions are made).
- 6.1.1. Proposals for the distribution of payment rates are submitted for approval by the order of the Rector:
- when distributing payment rates for the fall semester or academic year - no later than September 1;
 - when distributing payment rates for the spring semester - no later than February 1.
- 6.2. To participate in the competition for incentive scholarships, students must submit applications in the prescribed form.
- 6.3. On the basis of applications, the Student Services Unit with the participation of the Students' Union and in agreement with the Finance Unit prepare proposals for the allocation of incentive scholarships and submit them for approval by the Rector's Order:
- when allocating scholarships for the academic year - no later than October 1;
 - when allocating scholarships for the semester - no later than October 1 and March 1.
- 6.4. The composition of the commission and the procedure for participation in the competition for the receipt of a nominal scholarship is governed by the relevant Regulations (Annexes 6, 7, 8, 9).

7. SETTLEMENT OF DISPUTES

7.1. If the student does not agree with the decision on the allocation of the payment rate and the amount of the grant provided or with the decision on granting a scholarship, considers it unjustified or believes that it does not take into account the circumstances that are important for the consideration of the issue, within 3 working days after the issuance of the order on grants / scholarships they may apply with an appeal to the responsible structures of the University.

7.2. In case of disagreement with the revised decision, the student has the right to appeal to the Commission for the Resolution of Disputes in the prescribed manner (see Dispute Resolution Regulations in the Moodle Distance Education System).

7.3. The issue is submitted to the Commission for the Resolution of Disputes with Students and is considered with the participation of the student and representatives of the responsible units of the University (see Dispute Resolution Regulations in Moodle Distance Education System)

7.4. The decision of the Commission for the Resolution of Disputes with Students is final and not subject to appeal.

REGULATIONS ON THE ALLOCATION OF PAYMENT RATES TO POSTGRADUATE STUDENTS WHO WERE GRANTED SCHOLARSHIP AND DISBURSEMENT OF TUITION FEES

1. Regulations on the allocation of payment rates to postgraduate students who were granted scholarship and coverage of tuition fees (hereinafter referred to as the Regulations) determines the procedure for assigning payment rates to students of the master's programmes and integrated study programmes of the Public Institution "European Humanities University" (hereinafter referred to as the University) HR mode of study, who were awarded a state scholarship by the Educational Exchanges Support Foundation of the Ministry of Education, Science and Sport of the Republic of Lithuania (hereinafter referred to as the Foundation) (hereinafter - the Scholarship) and disbursement to cover the cost of study fee (hereinafter - Payment).

2. The Regulations use the following basic concepts and their definitions:

Disbursement - the amount to cover the cost of studies allocated by the Foundation and equal to the standard cost of studies for the second cycle programmes;

Grant - a discount on tuition fees, which covers the entire cost of studies or part of it;

Payment rate - the amount of tuition fees taking into account the grant allocated by the University;

Scholarship - financial disbursement allocated by the Foundation to postgraduate students.

3. The Regulations have been developed in accordance with the Law of the Republic of Lithuania on Science and Studies, the University Statutes and internal documents of the University.

4. Students who have been awarded a Scholarship and Disbursement are assigned a payment rate equal to the full regular study fee amount approved by the General Assembly of Part-Owners.

5. If the total cost of studies for the entire period of study in the programme exceeds the amount of the disbursement:

5.1. For citizens and permanent residents of the Republic of Belarus, the difference is covered by allocating to the student (s) grants for studies, the amount of which corresponds to the size of the excess;

5.2. Other persons cover the difference by themselves.

6. In the event when the total cost of studies in the programme for the entire period of studies does not exceed the amount of the disbursement, then the cost of studies is fully covered by the disbursement.

7. In the case of allocation to the student (s) only Scholarship, as well as in the case of deprivation of the student (s) from Scholarship and Disbursement, the amount of the grant and the payment rate are determined in accordance with the procedure established by the University.

REGULATIONS ON THE PROCEDURE OF EARLY COMPLETION OF STUDIES ON BACHELOR PROGRAMMES AND THE INTEGRATED STUDY PROGRAMMES OF LR MODE OF STUDIES

1. GENERAL PROVISIONS

1.1. These Regulations have been developed with the aim of establishing uniform rules for early completion of studies in undergraduate and integrated study programmes of LR mode of studies.

2. THE PROCEDURE OF STUDYING SUBJECTS AHEAD OF THE CURRICULUM FOR LR STUDENTS

2.1. LR students may take study subjects ahead of the curriculum of the programme from the 2nd course. In the case of transfer of study subject credits to LR students of the 1st year, on the basis of an application, the right to study subjects ahead of the curriculum may be granted.

2.2. The number of credits of the subjects taken by LR students ahead of the curriculum should not exceed 12 ECTS credits per semester.

2.3. According to the results of studies in 1-3 courses, LR students of undergraduate programmes may be granted the right to complete their studies ahead of time in the 4th year.

2.4. According to the results of studies in 1-4 courses, LR students of integrated study programme may be granted the right to complete their studies ahead of time in the 5th year.

3. RULES AND CONDITIONS FOR GRANTING LR STUDENTS THE RIGHT TO COMPLETE THEIR STUDIES AHEAD OF TIME

3.1. At the end of the 3rd year LR students of undergraduate programmes may apply in accordance with the established procedure with a request to grant the right to complete the study programme ahead of time in the 4th year.

3.2. At the end of the 4th year LR students of integrated study programmes may apply in accordance with the established procedure with a request to grant the right to complete the study programme ahead of time in the 5th year.

3.3. Students' applications are considered on the basis of uniform criteria. The right to complete the study programme ahead of time can be granted only to those students who in previous years of study:

3.3.1 have never been dismissed on the initiative of the University administration;

3.3.2. have an average grade of not less than 7 (seven) points;

3.3.3. have at least 70% of ECTS credits of the total number of credits covered by the programme's curriculum.

3.4. In the case of a positive decision on the application for the right to complete the study programme ahead of time a special rate of payment for studies is established for student (s).

REGULATIONS ON AWARDING THE VALERIY LOBKO NOMINAL SCHOLARSHIP FOR THE STUDENTS OF THE EUROPEAN HUMANITIES UNIVERSITY

1. GENERAL PROVISIONS

1.1. The Valeriy Lobko scholarship was established at the request of the University Senate (Senate Resolution of 06/09/2009, meeting minutes No. 30-04).

1.2. The Valeriy Lobko scholarship is a prize awarded to encourage students who have achieved high creative and academic results.

1.3. The Regulations on awarding the Valeriy Lobko nominal scholarship to University students (hereinafter referred to as the Regulations) establishes the procedure and criteria for awarding the Valeriy Lobko scholarship to students (hereinafter referred to as Nominal scholarship).

2. CONTENDERS TO RECEIVE A NOMINAL SCHOLARSHIP

2.1. Students of the University who can apply for a Nominal scholarship:

- 2.1.1. HR and LR students of undergraduate and integrated study programmes;
- 2.1.2. citizens or permanent residents of the Republic of Belarus, as well as citizens of other states;
- 2.1.3. meeting the criteria established by these Regulations.

3. CRITERIA FOR AWARDING NOMINAL SCHOLARSHIP

3.1. When considering the issue of awarding a Nominal scholarship should be considered:

3.1.1. results of the study programme, achieved by the contender:
The academic ranking of the contender, determined by the average score for the academic year, must be at least "8" ("good").

3.1.2. Creative works provided in the portfolio, which contains both independent creative projects, and implemented for specific customers (in the latter case, documentary evidence of the work done to order by a contender for a scholarship, or customer contact information should be provided to certify the authorship of the work). Portfolio includes:

- Creative works: graphics, photography, animation, etc.
- Materials of participation in exhibitions and creative projects, the Internet and multimedia projects and other types of creative activity;
- The design of the portfolio is taken into account (can be presented both electronically (animation, websites), and on paper (photo projects, graphic design) - should have a clear structure;
- Portfolio should not contain educational tasks from the curriculum.

3.1.3. Creative achievements of the contender:

- Participation in events of various levels (collective and solo exhibitions, competitions - intra-university, regional, international);
- Victories and places in the ongoing competitions of student creative works, grants, medals, awards, diplomas, certificates, participation certificates, etc.;

3.1.4. Lack of disciplinary action.

4. PROCEDURE, SIZE AND TERMS OF AWARDING A NOMINAL SCHOLARSHIP

4.1. Awarding of Nominal scholarships to students is carried out on a competitive basis within the scholarship fund established by the Governing Board of the University.

4.2. The size of the scholarship is 2000 euros.

4.3. The Nominal scholarship is paid monthly during the academic year from October to July in equal parts.

4.4. The competition for a Nominal scholarship is announced at the beginning of each academic year.

4.5. A specially created Commission to award the nominal Valeriy Lobko scholarship (hereinafter - the Commission) sums up the results of the competition and determines the winner.

4.5.1. The composition of the Commission is approved by the Senate Committee on Strategic Planning on the proposal of the Academic Department of Humanities and Arts. The Commission consists of teachers of specialized study subjects in the field of photography, graphic design, animation, web design, printing. The recommended membership of the Commission is at least 5 persons.

4.6. Students wishing to participate in the competition for the award of scholarship must submit to the Commission in a timely manner the application form and documents confirming their compliance with the criteria for awarding scholarship in accordance with the list set out in clause 4.7. of these Regulations.

4.7. The list of documents for submission to the competition for a Nominal scholarship:

4.7.1. Application addressed to the Rector of the University.

4.7.2. The justification from the academic department, certified by the signature of the Head of the Department, including:

- Academic ranking;
- Information on the participation of the student (s) in events of various levels (conferences, project development, competitions);
- Achievements (grants received, medals, awards, places occupied in competitions, diplomas, certificates, participation certificates);

4.7.3. copies of diplomas, certificates, certificates confirming the achievement of the contender (if any);

4.7.4. portfolio on electronic and / or paper media.

4.8. The Commission in the prescribed manner within two weeks after the completion of the acceptance of documents for the competition considers the received applications and documents and makes the appropriate decision.

4.9. The decision of the Commission to award the Nominal scholarship is registered in the minutes of the meeting, approved by order of the rector and communicated to students in the prescribed manner.

The corresponding message with the justification of the Commission's decision on awarding a Nominal scholarship is posted on the University website.

4.10. The winner of the competition receives a certificate of the winner of the Valeriy Lobko scholarship in the established form.

4.11. A student may be deprived of a Nominal scholarship in the prescribed manner in accordance with sub-clause 5.3.2 of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanitarian University (Annex 3).

4.12. If the contender disagrees with the decision of the Commission, they have the right to appeal this decision in the prescribed manner in accordance with clause 7 of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanitarian University (Annex 3).

REGULATIONS ON AWARDING THE VLADIMIR FURS NOMINAL SCHOLARSHIP FOR THE STUDENTS OF THE EUROPEAN HUMANITIES UNIVERSITY

Vladimir Nikolaevich Furs (1963–2009) was an outstanding man: a scientist, organiser, mentor, leader of a direction of social theory new to Belarus who made a significant contribution to the development of philosophy and social sciences in Belarus and the entire region. He had worked as a professor at the European Humanities University since 2002. At the University, he developed and supervised the Master’s programme “Social Theory and Political Philosophy”, initiated and supervised a number of regional and international research and educational projects. He is the author of four monographs and over a hundred publications in Belarusian, Russian, Ukrainian, English, Lithuanian, and French.

1. GENERAL PROVISIONS

1.1. The nominal Professor Vladimir Furs scholarship is awarded on a competitive basis to students who have achieved high academic results and successfully engaged in research in the field of current social and humanities problems.

1.2. The Regulations on awarding the Vladimir Furs nominal scholarship to University students (hereinafter referred to as Regulations) establish the procedure and criteria for awarding Vladimir Furs nominal scholarship to students (hereinafter referred to as Nominal scholarship).

2. CONTENDERS TO RECEIVE A NOMINAL SCHOLARSHIP

2.1. Students of the University who can apply for a Nominal scholarship:

2.1.1. HR students of undergraduate and master’s programmes;

2.1.2. students of doctoral programmes;

2.1.3. citizens or permanent residents of the Republic of Belarus;

2.1.4. citizens and residents of other states;

2.1.5. meeting the criteria established by these Regulations.

3. CRITERIA FOR AWARDING A NOMINAL SCHOLARSHIP

3.1. When considering whether to award the Nominal scholarship, the following is taken into account in order of priority:

3.1.1. Candidate’s academic results (academic rating determined by the average score for the academic year – must be at least “9” (“very good”);

3.1.2. Candidate’s research achievements:

- winning and other places taken in students’ research competitions, received grants, medals, awards, diplomas, certificates of achievement, certificates of participation, etc.;

- scientific publications in printed or electronic editions (published or accepted for publication), confirmed by copies of these publications;

- participation in a research project (carried out by the student or a joint teacher-student project);

- participation in conferences/exhibitions (presenting author’s papers/works);

3.1.3. lack of disciplinary actions.

4. PROCEDURE, SIZE AND TERMS OF AWARDING A NOMINAL SCHOLARSHIP

4.1. Awarding of Nominal scholarships to students is carried out on a competitive basis within the scholarship fund established by the Governing Board of the University. Awardees of a Vladimir Furs Nominal scholarship cannot participate in the competition again.

4.2. The size of the scholarship is 2000 Euro per year.

4.3. Nominal scholarship competition. The competition is held under the auspices of the Academic Department of Social Sciences and is announced at the beginning of each academic year.

4.4. The competition for a Nominal scholarship is announced at the beginning of each academic year.

4.5. The commission consists of one representative from each Committee of both departments in accordance with the academic direction. One of the members of the commission is selected as the chairman of the commission in alignment with academic authority under the proposal of the head of the Academic Department of Social Sciences. The composition of the commission is approved by the Rector.

4.6. Students wishing to participate in the scholarship competition shall submit to the Commission by the established deadline an application and documents via electronic means confirming their compliance with the criteria for awarding the scholarship in accordance with the list set out in clause 4.7 of these Regulations.

4.7. List of documents to be submitted for the nominal scholarship:

1.7.4. Student's application addressed to the Rector of the University, including information about the academic rating and a brief listing of the areas of scientific or research activity of the applicant;

4.7.2. A written recommendation from a teacher, containing a description of the significance of the research work being carried out or planned by the student.

3.7.4. List of student's achievements (received grants, medals, awards, places in competitions, diplomas, certificates of achievement, certificates of participation, list of publications);

4.7.4. Copies of diplomas, certificates of achievement and certificates confirming the achievements of the applicant, if any);

4.7.5. Copies of publications (may be in a shortened form).

4.8. The Commission in the prescribed manner examines the received applications and documents and makes the appropriate decision.

4.9. The decision of the Commission to award a Nominal scholarship is registered in a minutes of the meeting, approved by order of the Rector and communicated to students in the prescribed manner.

4.10. The corresponding message with the justification of the Commission's decision on awarding a Nominal scholarship is posted on the University website.

4.11. The winner of the competition receives a certificate of the winner of the Nominal Professor Vladimir Furs scholarship in the prescribed form.

4.12. A student may be deprived of a Nominal scholarship in the prescribed manner in accordance with sub-clause 5.3.2. of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanities University (Annex 3).

4.13. If the contender disagrees with the decision of the Commission, they have the right to appeal this decision in the prescribed manner in accordance with clause 7 of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanitarian University (Annex 3).

REGULATIONS ON AWARDING THE “FRIENDS OF EHU” SCHOLARSHIP TO THE STUDENTS OF THE EUROPEAN HUMANITIES UNIVERSITY

1. TERMS OF AWARD AND DEPRECIATION OF THE “FRIENDS OF EHU” SCHOLARSHIP

1.1. The “Friends of EHU” scholarship (hereinafter referred to as the Scholarship) is awarded to students who are citizens or permanent residents of the Republic of Belarus and have a ranking of at least 8.5 according to the results of ranking attestation.

1.2. Awarding of a Scholarship to the students is made on a competitive basis within the scholarship fund.

1.3. A student may be deprived of a Scholarship in the prescribed manner in accordance with sub-clause 5.3.2. of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanities University (Annex 3).

1.3.1. If the contender disagrees with the decision of the Commission, they have the right to appeal this decision in the prescribed manner in accordance with clause 7 of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanitarian University (Annex 3).

2. PROCEDURE OF AWARD AND DEPRECIATION OF THE SCHOLARSHIP, RESOLUTION OF DISPUTES

2.1. The decision on the awarding of the Scholarship is made by the specially created Friends of EHU Scholarship Distribution Commission (hereinafter referred to as the Commission).

2.2. The Scholarship is awarded to students of the bachelor and master degree programmes.

2.3. The Scholarship is awarded to students from the 2nd course, for a period of

- 1 academic year for students enrolled up to 2016 inclusive,
- 1 semester for students enrolled from 2017.

2.4. The Scholarship is awarded to the student (s) selected by the Commission on the results of an open competition.

2.5. To resolve the issue of awarding the Scholarship student (s) must submit in the prescribed time to the Commission the following documents:

- Summary;
- Student motivation letter describing his scientific, creative interests and social activities;
- Certificate of average score on the results of studies in the reporting period (semester or academic year).

2.6. To confirm the scientific (creative) activity and social activity of a contender, recommendations may be submitted to the Commission from:

- heads of academic departments
- the head of the Student Services Unit,
- Students’ Union.

2.7. The Commission at its meeting discusses each contender and, on the basis of an assessment of the submitted documents, makes a decision on awarding the student the right to receive the Scholarship as a result of voting by a simple majority of all members of the Commission present at the meeting. The decision of the Commission is approved by the order of the Rector.

2.8. The decision on depriving a student of the Scholarship is made by the Commission on the submission of a relevant application with an indication of the reasons from the head of the department or Students’ Union.

2.9. If a student (s) do not agree with the decision of the Commission, considers it unreasonable or presumes that it does not take into account the circumstances important for the consideration of the matter, they have the right to apply to the Dispute Resolution Commission in the prescribed manner.

2.9.1. This issue is submitted to a meeting of the Dispute Resolution Commission and is reviewed with the participation of the student, representatives of the Friends of EHU Scholarship Distribution Commission and the head of the relevant department.

2.9.2. The decision of the Dispute Resolution Commission is final and not subject to appeal.

3. CRITERIA FOR AWARDING THE SCHOLARSHIP

3.1. When considering the award of Scholarships are taken into account:

- academic ranking of the contender;

- the results of scientific work and / or creative activity (participation in conferences / exhibitions (with author's reports / works) - local, regional or international, implemented scientific / creative initiative, scientific publication, etc.);
- content of recommendations from the supervisor;
- high social activity / active participation in the life of the University (confirmed by the recommendation from the representatives of the Student Services Unit, the Council of Students' Union);
- the lack of disciplinary penalties for the period of study before the competition for a Scholarship.

3.1.1. For students of undergraduate study and integrated study programmes:

- participation in conferences / exhibitions (with author reports / works):
 - local (intra- or inter-university at the national level; organized by the University) - 0.1 points;
 - regional or international - 0.2 points;
- realized scientific / creative initiative - 0.2 points;
- scientific publication:
 - in the collection of student works published by the University - 0.1 points;
 - in a recognized scientific publication (printed or electronic) - 0.2 points;
- other - 0.1 points.

3.1.2. For students of master's degree programmes:

- participation in conferences / exhibitions (with author reports / works):
 - local (intra- or inter-university at the national level; organized by the University) - 0.2 points;
 - regional or international - 0.3 points;
- participation in a research project:
 - the project initiated by the student themselves - 0.3 points;
 - another type of research project - 0.1 points;
- scientific publication:
 - in the collection of student works published by the University - 0.2 points;
 - in a recognized scientific publication (paper or electronic) - 0.3 points;
- Other - 0.1 points.

4. COMPOSITION OF THE COMMISSION

4.1. The Commission is created for a period of one academic year composed of a Chairperson and six members based on the following requirements:

- two representatives nominated by the University Senate;
- a representative from the University administration in charge of financial issues nominated by the University's Rectorate;
- the representative of the Student Services Unit nominated by the Rectorate of the University;
- two student representatives nominated by the Students' Union (representative office) (one from the bachelor's and one from the master's programme);
- a representative of the Development and Communication Unit.

4.2. At the beginning of the Commission's meeting, members of the Commission elect the Chairperson of the Commission and the secretary who takes the minutes of the meeting.

4.3. Members of the Commission may participate in the meeting in a HR format (personal attendance), or in an absentia format (online) provided valid reasons explaining the impossibility of attending the meeting of the Commission at a specified time.

4.4. The meeting of the Commission is considered to be held, and the decision is made if all members of the Commission are present at the meeting.

REGULATIONS ON AWARDING THE ALUMNI SCHOLARSHIP TO THE STUDENTS OF THE EUROPEAN HUMANITIES UNIVERSITY

1. GENERAL PROVISIONS

1.1. The Regulations on awarding alumni scholarship to the students of the European Humanities University (hereinafter referred to as the Regulations) are created to encourage, provide moral and material support to students of the University who have achieved high results in academic, scientific, creative and social activities and to strengthen the connection between students and graduates of the University.

1.2. These Regulations establish the procedure and criteria for awarding Alumni scholarship to the students of the University (hereinafter referred to as the Scholarship).

1.3. Funds for the provision of Alumni scholarships are allocated by alumni of the European Humanitarian University through voluntary donations.

2. CONTENDERS TO RECEIVE A SCHOLARSHIP

2.1. The Scholarship is provided to students who have successfully completed a 1st year undergraduate or integrated study programme, have demonstrated outstanding academic and creative achievements and are engaged in other types of socially significant activities (following at least 1 year of study) on a competitive basis.

2.2. The Scholarship competition is held between students who have applied for a Scholarship and are recommended by the head of their academic department and at least one alumni who donated to the Scholarship fund.

2.3. Students of the University who can apply for scholarships:

2.3.1. are citizens or permanent residents of the Republic of Belarus or other states;

2.3.2. HR or LR students of undergraduate and / or integrated study programmes;

2.3.3. meeting the criteria established by these Regulations:

2.3.3.1. successfully completed the first year HR-or LR studies in undergraduate and / or integrated study programmes. To participate in the competition for the provision of financial assistance, the average academic score (academic ranking) should be at least "8" ("very good") for students of undergraduate programmes;

2.3.3.2. participating in scientific work and / or creative activity (confirmed by a letter of recommendation from the head of the department, the curator of the study program, and the lecturer of the University);

2.3.3.3. exhibiting high social activity (confirmed by the recommendation from the Student Services Unit and / or Students' Union);

2.4. The list of documents for submission to the scholarship:

2.4.1. Justification from the academic department, signed by the head, including:

- academic ranking;
- achievements (received grants, medals, awards, places occupied in ongoing competitions, diplomas, certificates, certificates of participation).

2.4.2. The list of social activities (confirmed by the recommendation of the staff of the Student Services Unit, Communication and Development Unit, Students' Union).

2.4.3. Recommendation from the head of the department.

2.4.4. Recommendation from an alumni/alumna of the EHU who made a voluntary donation to the Scholarship fund.

3. CRITERIA FOR AWARD OF THE SCHOLARSHIP

3.1. Scholarships are awarded to students on a competitive basis within the Scholarship fund, collected as a result of alumni donations.

3.2. When considering the issue of awarding Scholarships are taken into account:

3.2.1. the academic ranking of the contender, determined by the average score for the academic year (must be at least "8");

3.2.2. the results of scientific work and / or creative activity (participation in a conference / exhibition (with author reports / works) - local, regional or international, implemented scientific / creative initiative, scientific publication, etc.).

3.2.3. recommendations from the head of one of the academic departments and from the EHU alumni/alumna.

3.2.4. high social activity / active participation in the life of the university (confirmed by the recommendation of the staff of the Student Services Unit, the Communication and Development Unit, the Students' Union);

Evaluation of student social activity:

constant participation in university-wide events, as well as events organized by the University Student Services Unit and / or the Communication and Development Unit, (recorded in the relevant recommendation given by the Student Services Unit and / or the Communication and Development Unit), permanent, active work in student bodies representative offices, as well as in the Senate, other permanent and temporary bodies of University administration and self-government, constant active volunteer participation in the University in situ, projects and initiatives,

In determining these indicators, the following types of activities are taken into account.

- organization and participation in meetings with the University administration aimed at improving the quality of education;

- participation in the university-wide survey;

- assistance to the Student Services Unit and / or other divisions of the University in:

- organizing and conducting university / cultural events;

- organization of language elective courses;

- holding conferences;

- preparation of exhibitions;

- coordinating long-term and short-term student initiatives;

- dissemination of information about the events of University life among students, as well as work in the student media and coordination of the current student project.

- constant active participation in projects aimed at increasing the prestige and promoting a positive image of the University.

In determining this indicator are taken into account:

- participation in international meetings with visitors of the University;

- volunteer work on the dissemination of information about the University (writing articles for university information platforms, the media);

- volunteer participation in international projects of the University and in educational fairs.

- support and organization of sports initiatives and so on.

3.2.6. lack of disciplinary action for the period of study before the Scholarship competition

4. PROCEDURE FOR AWARDING THE SCHOLARSHIP

4.1. The Scholarship competition is announced by the order of the Rector at the beginning of each academic year.

4.2. For the administration / conduct of the competition, a special Commission to award scholarships (hereinafter - the Commission) is created.

4.2.1 The Commission consists of: Chief of Academic Affairs - Director of the Academic Support Center, one EHU alumni/alumna (who made a voluntary donation to the Scholarship fund), a coordinator for working with alumni, one representative each from the Student Services Unit and the Students' Union.

4.2.2. Representative (s) of alumni have the right to participate in the Commission's meeting or to familiarize themselves with the Commission's documents.

4.2.3. The Commission's duties include: consideration of applications, justifications and other documents of contenders for their compliance with the criteria set forth in these Regulations, discussion of each contender, selection of applications for online voting, monitoring of online voting, summarizing (approving) the results of a competition based on voting results.

4.2.4. The decision of the Commission on the award of Scholarships is drawn up by the protocol, approved by the order of the Rector and communicated to students in the prescribed manner. The corresponding message with the justification of the Commission's decision on awarding a Scholarship is posted on the University website.

4.3. EHU students submit an individual application for participation in the competition for a Scholarship to the Commission and submit to the Commission in an established time frame in electronic format letters of recommendation and documents confirming their compliance with the criteria for awarding scholarships according to the list set out in section 2 of these Regulations.

4.4. The winner is determined by online voting of alumni who have made voluntary donations to the Scholarship fund. Voting and discussion forums are held during one month.

4.5. A student may be deprived of a Scholarship in the prescribed manner in accordance with sub-clause 5.3.2. of the Regulations on the procedure for the allocation of grants and scholarships at the European Humanities University (Annex 3).

4.6. If the contender disagrees with the decision of the Commission, they have the right to appeal this decision in the prescribed manner in accordance with clause 7 of the Regulations on the

procedure for the allocation of grants and scholarships at the European Humanitarian University (Annex 3).

5. SIZE AND TERMS OF AWARD OF THE SCHOLARSHIP

5.1. Scholarships are awarded to students within the Scholarship fund collected as a result of alumni donations.

5.2. The Scholarship is paid monthly during the academic year from October to July in the form of regular payments of a fixed amount.

PAID SERVICES, DIRECTLY NOT RELATED TO STUDIES

1. Printing and copying of the documents:

| Service | Item | Price |
|-------------------------|--------|----------|
| Black and white A4 copy | 1 page | 0,03 EUR |
| Black and white A3 copy | 1 page | 0,06 EUR |
| Colour A4 copy | 1 page | 0,15 EUR |
| Colour A3 copy | 1 page | 0,30 EUR |

The price of each and all copies and prints for which the paper in the format smaller than A4 is used is equal to the price of the copies and prints in the format A4.

2. Binding of pages (documents) with a plastic spiral:

| Quantity of bound lists | Price of binding with cover | Price of binding without cover |
|-------------------------|-----------------------------|--------------------------------|
| Up to 50 | 0,90 EUR | 0,60 EUR |
| 51 - 100 | 1,00 EUR | 0,70 EUR |
| 101 - 150 | 1,15 EUR | 0,90 EUR |
| 151 - 200 | 1,30 EUR | 1,00 EUR |
| 201 - 300 | 1,75 EUR | 1,45 EUR |
| Over 300 | 2,00 EUR | 1,75 EUR |

3. Adjustment of the binding with plastic spiral - 0.30 EUR for 1 document.

4. Prices for the University publications are set for each publication separately taking into consideration the costs of its preparation / publication costs.

5. The fee for issuing a duplicate of a diploma and diploma supplement for the alumni of the University - 100 EUR. The duplicates are issued after the receipt of the payment.

**PAYMENT FOR ACCOMMODATION IN DORMITORIES, PROVIDED BY THE PUBLIC INSTITUTION
“EUROPEAN HUMANITIES UNIVERSITY”**

1. The monthly payment for accommodation in dormitories, provided by the Public Institution “European Humanities University” (hereinafter referred to as the University), shall be approved by the Rector’s order at least two months before the beginning of the new academic year.

2. The student (s) or their legal representative (s) are obliged to make a deposit in the amount of a two-month payment for accommodation no later than 10 calendar days prior to the commencement of the Agreement on living in the dormitory provided by the European Humanities University (hereinafter referred to as the Rent Agreement) .

4. The deposit shall be returned to the student (s) after the expiration of the Rent Agreement when the student (s) fulfil the following conditions:

- no statement on the extension of the agreement;
- eviction from the dormitory and provision to the Student’s Service of the exit checklist signed by the dormitory administrator;
- no debt to pay for accommodation.

In the event that a student (s), using the transferred tangible property, has damaged the property (s), the amount of the refundable security deposit shall be reduced in proportion to the losses incurred as a result of the damage.

5. The rent for each of the following months must be paid in advance, from the 15th to the 30th day of the preceding month (for example, the rent for November must be paid on October 15-30, etc.)

6. Student (s) additionally pay for Internet services. The agreement on the provision of Internet services is signed with the administration of the dormitories.

7. The University has the right to change the rent. The change should not exceed 15% of the rent established at the time of the conclusion of the agreement. The University informs the student (s) about the changed monthly rent 14 calendar days before the changes take effect.

8. The rent term expires in the following cases:

- expiration of the rent agreement
- transfer from a permanent form of education to an ongoing form of education;
- deduction from the number of students;
- provision of academic leave;
- completion of studies;
- departure for university educational exchange programs.

9. The student has the right to terminate the Rent Agreement twice a year: February 1 and August 1. The student (s) must notify the University in writing 30 calendar days before the expected date of termination of the agreement about their intentions to terminate the rent. The Rent Agreement may be terminated if the student (s) fulfil the following conditions:

- eviction from the hostel and provision to the Student’s Service of the exit checklist signed by the dormitory administrator;
- no debt to pay for accommodation.

9.1. In case of termination of the Rent Agreement at the initiative of the student (s), the security deposit:

- is not returned and is considered the minimum damage incurred by the University as a result of the termination of the Rent Agreement.
- is returned if the student (s) finds another student of the University who wants to live in the dormitory before the expiration of the Rent Agreement and who complies with the conditions established in the Rent Agreement on his or another free place in the dormitory.

10. The University has the right to unilaterally terminate the Rent Agreement before the expiration of the rent term in the following cases:

- rent arrears for more than 30 calendar days;
- intentional or negligent damage to the dormitory property;
- deliberate violation of the internal rules of the dormitory;
- transfer of dorm rooms to the owner.

10. 1. In case of termination of the Rent Agreement on the initiative of the University, the security deposit”

- is not returned and is considered the minimum damage incurred by the University as a result of the termination of the Rent Agreement. If the damage to the dormitory property exceeds the amount of the deposit, the student (s) must compensate for the difference;
- refundable in case of transfer of the dorm rooms to the owner.

11. In the event of a premature termination of the Rent Agreement, the student (s) must move out no later than within 10 calendar days. For the period intended for eviction, there is a rent that must be paid to the University before the last day of vacating the premises.

12. The University has the right to file claims to the student (s) for damages within 60 calendar days from the date of eviction.

13. To claim the deposit, the student (s) must submit an application in the prescribed form.

In case of a positive decision on the application, the deposit is returned within 20 calendar days from the day the application was submitted.

REGULATIONS ON THE AWARD OF SOCIAL SCHOLARSHIPS AT THE EUROPEAN HUMANITIES UNIVERSITY

These Regulations have been developed in accordance with the Law on Higher Education and Research of the Republic of Lithuania (Official Gazette, 2009, No. 54-2140, with subsequent amendments and additions), other legal acts of the Republic of Lithuania, as well as the Statute of the Public Institution 'European Humanities University' (hereinafter referred to as 'EHU').

1. General Provisions and Conditions for Receiving a Social Scholarship

1.1. Social scholarship is a special financial support from EHU funds, initiated by the academic community and the Rector in the academic year 2019/20, and intended to support financially vulnerable categories of EHU students on the basis of criteria described below.

Students have the right to apply for a scholarship once during the academic year and to receive this scholarship only if the student does not receive other scholarships from the University funds.

The amount of the social scholarship is 123.50 euro per month, which can be awarded to EHU students who meet at least one of the criteria described in Paragraph 2.1. The scholarship can be awarded both in the form of a one-time support and for a regular period of time established by the Rector's decision. The decision on the award or non-award of the scholarship, the terms of its payment, as well as termination of scholarship payments are in the exclusive competence of the Rector.

Social scholarship is awarded to a student by the Order of the Rector on the basis of the decision of the commission from the date of submission to the university of a document(s) confirming compliance with one or more of the following categories, and based on student's personal application addressed to the Rector (for first-year students: not earlier than by the beginning of the academic year).

If the document confirming compliance with one of the following categories is indefinite, social scholarship can be awarded to a student for up to 10 months in an academic year. The Order of the Rector on the award of social scholarships to students is announced as may be necessary, but not more often than once per month based on the results of the review of the received applications by the scholarship commission.

2. Conditions for Receiving the Social Scholarship

2.1. EHU social scholarship is awarded to students under the age of 25 who are:

- orphans and children who remained without parental care;
- persons from among orphans and children who remained without parental care;
- persons who have lost both parents or a single parent during the period of studies (while having the status of a student), as well as who have lost a breadwinner (based on the documents confirming the existence of financial difficulties in the student's family associated with the loss);
- children with disabilities, disabled people of groups I and II, people disabled from childhood due to injury or illness;
- other persons who find themselves in a difficult situation (which is reasonably described in the motivational letter and confirmed by documents attached).

2.2. List of possible documents for applying for a scholarship:

- Application addressed to the Rector with a brief motivation containing information about the student's financial situation, as well as other information (academic, cultural, social, etc.) that, at the discretion of the applicant, is relevant when making a decision.
- The application shall include a list of documents confirming the need for a social scholarship.
- Copies of documents confirming the declared financial difficulties (depending on each specific case).
- Other documents confirming critical situation (Certificate of Family Composition; Medical Report confirming the medical problems of the applicant; Certificates of Income of all family members for the previous 3 months; documents confirming the deterioration of the student's social and financial status in connection with the post-electoral repressions in Belarus; other relevant documents).

3. Decision on the Award of the Scholarship

3.1. The decision on the award/non-award of the scholarship is in the exclusive competence of the Rector.

3.2. The received application is reviewed by the Commission that has been approved by the Order of the Rector:

3.2.1. The Commission consists of: the Head of the Academic Support Center, Representative of the Student Services Unit, one representative from each Department; the responsible Chairman of the Commission is the Head of the Academic Support Center. The quorum is at least half of the members. The decisions of the commission are made by a simple majority of votes of the members of the commission present at the meeting. In the event of a tie, the vote of the Chairman of the Commission is casting.

3.2.2. The Commission meets once a month if any applications are received;

3.2.3. The Commission has the right to request additional documents from the applicant;

3.2.4. The Commission proposes a list of candidates to the Rector;

3.2.5. The decision of the Commission is recommendatory. The final decision on the award of the scholarship is made by the Rector.

3.3. The scholarship is awarded by the Order of the Rector; the applicants are notified about the decision within 10 working days from the date of the meeting of the Commission, but not later than within 1 month from the date of application.

3.4. The EHU Rector has the right to provide financial support to individual students within the current budget, in exceptional cases, without referral of the application to the Commission.

4. Conditions for Termination of Payment of the Social Scholarship

EHU reserves the right to unilaterally discontinue the payments of the Social Scholarship in the following cases:

4.1. Completion of education or transfer to another educational institution;

4.2. Failure to settle any academic failures by the deadline;

4.3. Expiration of the social scholarship;

4.4. Violation of the conditions established by the General Financial Rules for EHU students;

4.5. Violations of the terms of the *Agreement on the Provision of Educational Services*;

4.6. Appearance of circumstances in the presence of which the social scholarship could not be awarded;

4.7. Violation of the EHU ethics principles.

5. Final Provisions

Students have the right to apply for a scholarship once during the academic year, and to receive this scholarship if they do not receive any other scholarships from EHU funds and any other scholarships bearing the same purpose (for example, the State Social Scholarship of Lithuania). If a student has applied for several scholarships, then, having received a decision, he/she shall choose which of the scholarships he/she wants to receive, and shall notify EHU about his/her decision.

REGULATIONS ON THE AWARD OF DEPARTMENT SCHOLARSHIPS FOR EHU STUDENTS-MENTORS

These Regulations have been developed in accordance with the Law on Higher Education and Research of the Republic of Lithuania (Official Gazette, 2009, No. 54-2140, with subsequent amendments and additions), other legal acts of the Republic of Lithuania, as well as the Statute of the Public Institution 'European Humanities University' (hereinafter referred to as 'EHU').

I. General Provisions

1. Main concepts:

1.1. Department scholarship (hereinafter referred to as 'Scholarship') is a special financial support from EHU funds, intended to stimulate students-mentors.

1.2. Student-mentor (hereinafter referred to as 'Student') is an EHU student who actively participates in the organisation and implementation of educational, research, creative and other activities of the department and the EHU.

2. The amount of scholarship is 1200 euro.

II. Conditions and Documents Required For Obtaining a Scholarship. Application procedure

3. Students of any year of bachelor's and integrated study programmes and master's programmes of any form of study can apply for a scholarship.

4. Key requirements for applicants:

4.1. No academic failures;

4.2. No administrative or other penalties;

4.3. Compliance with the rules of academic ethics established by the Code of Academic Ethics of EHU;

4.4. No other financial support received from EHU.

5. The applicant shall submit the following documents to the department by e-mail grant.hmd@ehu.lt (students of Academic department of Humanities and Arts) or grant.smd@ehu.lt (students of Academic department of Social Sciences):

5.1. Application;

5.2. Motivational letter following the form in Annex 1.

III. Application Review Procedures and Decision on the Award of a Scholarship. Reporting

6. Procedures:

6.1 The application package is reviewed by the commissions of the Academic Departments. The composition of the commission is approved by the order of the Rector. Members of the commission:

- Head of the Department (Chairman of the Commission);
- Supervisors of study programmes and heads of committees for study programmes (fields) of the Department;
- Coordinators of research centers and laboratories and Media Hub;
- Project supervisors.

6.2. The recommendation on the award of the scholarship is accepted/declined by means of voting by simple majority of votes. In the event of a tie, the vote of the Chairman of the Commission is casting. If the Chairman is absent from the meeting, the vote of the meeting chair shall be the deciding one.

6.3. The scholarship is awarded by an order of the Rector, which is communicated to the student by e-mail.

7. Terms of implementation:

- 7.1. Announcement of the competition for Department scholarships: no later than October 1st (autumn semester)¹ and March 1st (spring semester);
- 7.2. Submission of applications: by October 5² and March 5;
- 7.3. Review of applications by department commissions: by October 12³ and March 12;
- 7.4. Approval of the list of scholarship recipients by order of the Rector: by October 15⁴ and March 15;
- 7.5. Payment of the scholarships: by November 1⁵ and April 1.

8. Reporting:

- 8.1. Reports on the activities of mentors are submitted by e-mail (grant.hmd@ehu.lt for mentors of Academic department of Humanities and Arts or grant.smd@ehu.lt for mentors of Academic department of Social Sciences) until February 15 and July 15;
- 7.7. Final review of reports by departmental commissions: by February 20 and July 10 (Annex 2);
9. If the semester report is evaluated negatively the student shall lose the right to participate in the competitions for department scholarships for one year.
10. The decisions of Department commissions cannot be appealed.

IV. Rights and Obligations of the Holder of a Scholarship

10. The holder of a scholarship has the right to:

- 10.1. Receive a scholarship to a personal bank account in the Republic of Lithuania;
- 10.2. Redirect the scholarship funds to pay for tuition/dormitory accommodation;
- 10.3. Refuse to receive a scholarship.

11. The holder of a scholarship is obliged to:

- 11.1. Comply with the rules established by the *General Financial Rules for the students of the European Humanities University*, as well as the agreement *on the Provision of Educational Services*;
- 11.2. Comply with the Code of Academic Ethics of the Public Institution 'European Humanities University'.

V. Terms of Scholarship Termination

12. EHU reserves the right to unilaterally discontinue the payment of the scholarship in the following cases:

- 12.1. Student drop-out;
- 12.2. Violation of terms and conditions established by the General Financial Rules for the students of the European Humanities University, these Regulations, as well as the agreement *on the Provision of Educational Services*;
- 12.3. Violation of the EHU ethics principles.

¹ For academic year 2021-2022 – until November 15

² For academic year 2021-2022 – until November 20

³ For academic year 2021-2022 – until November 30

⁴ For academic year 2021-2022 – until November 30

⁵ For academic year 2021-2022 – until December 15

Structure and Activities of the Academic Departments

| No. | Structure | Activities |
|-----|--|--|
| 1. | Departments: <ol style="list-style-type: none"> 1. Department of Humanities and Arts 2. Department of Social Sciences | <ol style="list-style-type: none"> 1. Assistance in the preparation of documentation (including minutes and reports, their presentations); 2. Assistance in organizing events; 3. Preparation of informational materials (including visual and textual materials); 4. Working with social networks; 5. Execution of one-time tasks. |
| 2. | Study programmes: <ol style="list-style-type: none"> 1. BA European Heritage 2. BA Visual Design 3. BA Theater Art and Acting 4. BA World Politics and Economics 5. BA Media and Communication 6. Integrated study programme International Law and European Union Law 7. MA Public Policy 8. MA Development of Cultural Heritage 9. MA Vizual Plastic Art 10. MA Gender Studies | <ol style="list-style-type: none"> 1. Contribution to improvement of study programmes, quality assurance, increasing attractiveness and practical orientation; 2. Constant contact with students of a specific study programme (monitoring of the study process, including the organization of surveys); 3. Distribution of information about study programmes (including on social networks); 4. Technical assistance in organizing committee events, assistance in maintaining relations with social partners; 5. Help for first-year students and students who have transferred from other higher education institutions during adaptation (tutoring); 6. Help in preparing the application for the portfolio; 7. Execution of one-time tasks. |
| 3. | Research Centers and Laboratories: <ol style="list-style-type: none"> 1. Center for Belarus and Regional Studies 2. Center for German and European Studies 3. <i>Center for Constitutionalism and Human Rights</i> 4. <i>Center for Gender Studies</i> 5. <i>Center for Research of Intersubjectivity and Interpersonal Communication</i> 6. Laboratory of Critical Urbanism 7. <i>Laboratory for Studies of Visual Culture and</i> | <ol style="list-style-type: none"> 1. Technical and informational assistance in organizing the activities of the Center/Laboratory (communication, preparation of announcements, information error, writing of protocols, organization of surveys); 2. Preparation of information materials for the EHU website and social networks (including visual and textual material); 3. Execution of tasks related to work with scientific literature (search, systematization, summarization), technical text editing; 4. Communication with social partners of the Center/Laboratory; 5. Search for events on academic websites; 6. Assistance in implementing projects; 7. Execution of one-time tasks. |

| | <i>Contemporary Art</i> | |
|----|--|--|
| 4. | Media Hub <ol style="list-style-type: none"> 1. Production. 2. Filming. 3. News. | <ol style="list-style-type: none"> 1. Assistance in organizing online broadcasts and hybrid events, filming, creating video clips, working with Media Hub equipment. 2. Implementation of creative (video) long-term projects dedicated to the thirtieth anniversary of the university. Creation of content, films, animated clips. 3. Coordination of the student team, creation of the university events newsletter, filming, work with audio and video material, development of a news product for the university's social networks. |
| 5. | EHU Law Clinics | <ol style="list-style-type: none"> 1. Assistance in organizing the activity “Legal support for socially vulnerable population groups”: preparation of information materials, primary communication, technical assistance in the public reception room, preparation of reports, documentation of cases; 2. Assistance in the preparation of information materials; 3. Preparation of information for the Website (according to the Website's work methodology); 4. Execution of one-time tasks. |

of the Regulations on the award of department scholarships for EHU students-mentors

EUROPEAN HUMANITIES UNIVERSITY

Choose an item. STUDY PROGRAMME

Choose an item. STUDY MODE

Choose an item. YEAR

Choose an item.

Click here to enter text. (Click here to enter text.)

Address: Click here to enter text.; +370Click here to enter text., +375Click here to enter text.

e-mail: Click here to enter text.

**REPORT
ON THE ACTIVITIES OF STUDENT-MENTOR**

AY 202__-202__ _____ semester

Student-mentor:

Name and Surname

signature

Head of the Center / Laboratory / supervisor

Name and surname

signature

Head of Department

Name and surname

signature

Vilnius 202__

CHARACTERISTICS

Name and surname of the student:

Text

Head of the Center / Laboratory / supervisor

Name and surname
